

TOWN OF NEWBURGH
PLANNING COMMISSION
MINUTES APRIL 7, 2014

MEMBERS PRESENT: Candi Burress; Jim Moore; Hap Hanson; Josh Claybourn; Kris Setzekorn; Anne Rust Aurand

ADMINISTRATIVE PRESENT: Lori Buehlman, Town Manager; Chris Wischer, Town Attorney

CALL TO ORDER

Mr. Moore called the meeting to order at 5:42 p.m.

MINUTES

Motion to approve March minutes by Mrs. Burress. Second by Mr. Claybourn. Carried.

REPORTS

Town Council Liaison

Mrs. Aurand said the Town Council will consider the proposed revisions to the sign ordinance at its meeting this week.

Staff

Ms. Buehlman said for March, 18 building permits have been issued for 14 projects, with \$970 in fees received and valuation at \$53,750. For the first three months of 2014, 38 permits have been issued for 25 projects for a \$154,134 valuation. For the same three months of 2013, there were 20 permits issued for 20 projects with \$840 in fees and a valuation of \$567,544 (a new house included in that total).

NEW BUSINESS

Hendrickson- Herrell Minor Subdivision

Jim Hendrickson appeared on behalf of his mother, Betty Lou Hendrickson, along with Mr. and Mrs. Herrell, who plans to buy the property if the proposed changes are approved.

Drawings were provided for the proposed property line change. The proposal is to move the property line to enlarge plot one, which the Herrells want to purchase. Mr. Wischer said the proposal meets the ordinance requirements; however, the alteration would leave lot 2 too small to allow any structure except an accessory building to be constructed on it. This notation needs to be on the plat if the proposed change in property lines is adopted.

The second lot can still be sold, Mr. Wischer noted. Mr. Hendrickson said his mother owns the property immediately north of the lots, as well. Mr. Wischer said if she ever wants to build on lot 2, she will need to apply to the Planning Commission.

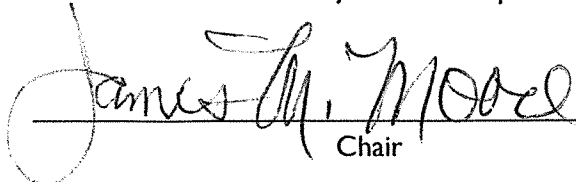
Mr. Herrell noted the sale of the property is contingent on the change in the property line.

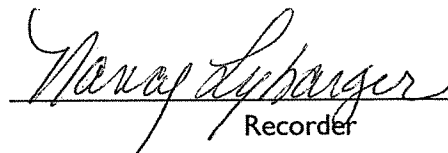
Mr. Wischer said if the Commission approves the change, notices must be sent to adjacent property owners, who would then have 10 days to file objections to the alteration. If remonstrances are filed, the Planning Commission would then hold a public hearing to hear the objections. If there are no remonstrances filed, the matter becomes an administrative review and no public hearing is required if it meets the minor subdivision code.

Mrs. Aurand moved to approve the petition. Mr. Claybourn seconded the motion and it carried unanimously.

ADJOURN

Mr. Hanson moved to adjourn at 5:57 p.m. Mrs. Setzekorn seconded the motion and it carried.


Chair


Recorder